

<Date>

Dear City Council Members:

I live in Aurora and am a resident of Ward <?>. I am asking you to please consider my request to formalize the city's Oil and Gas Committee through an ordinance. My suggestions for changes to the committee follow:

1. Move the meetings to the evenings, so more people can attend;
2. Clearly identify the members of the committee;
3. Implement and enforce term limits;
4. Publish clear and agreed upon minutes in a timely manner;
5. Ensure that citizens are adequately represented, with a resident from each Ward, as well as a resident from an affected development and a resident from an affected rural area;
6. Allow the public, as well as the committee, to suggest speakers and topics for discussion and education;
7. Provide for the public to be heard at each meeting;
8. Ensure reporting on well site incidents by COGCC;
9. Identify those members with voting rights and clarify what issues they can vote on; and
10. Clarify the mechanism for advising and/or educating City Council and the public on oil and gas issues.

I believe these changes are necessary to provide the best education and information for all residents of Aurora regarding oil and gas development.

Respectfully,

<Your Name>